

Al Kauthar Girls Academy Leeds
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AL KAUTHAR
ACADEMY

Admissions Policy 2023-2024



Al Kauthar Girls Academy is a faith-based school and as such the school's admission policy reflects its purpose of serving the community. Therefore, all Muslims and non-Muslims girls who have reached the age of entry for a particular academic year are welcome to make an application for entry and must visit the school for an informal interview.

The age for admissions is 11 to 15 years. Application forms can be requested from the school office by telephone or email or collected directly.

Application forms must be filled out and returned with a non-refundable admission. Al Kauthar Academy follows an inclusive approach to education and believes that all candidates should have an opportunity for entry. Once the application form has been returned and the interview completed, the application is processed within 10 working days and parents are notified in writing whether their daughter has acquired a place.

School Fees:

Fees for the 2023–2024 academic year are £2150.

We offer the following 3 payment options. Fees can be paid:

1. In a single payment of £2150 on or before the first day of the autumn term
2. In 3 instalments of £716 on or before the start of each term
3. In 10 monthly payments of £215 per month in the first week of each month

Reductions are available for parents with more than one child at the school.

Parents should pay school fees in cash, alternatively, cheques can be made payable to 'Girls Institute of Education Leeds'

Admission to Year 7

The school provides high school education for pupils aged between 11 and 16. The age for admission is between the ages of 11 and 15. Pupils joining the school straight from primary school are admitted following the receipt of a completed Pupil Application Form, together with a non-refundable administration fee of £150, a passport sized photograph, a copy of the applicant's birth certificate and their most recent school report.

On occasions when the school is oversubscribed the following guidelines will be used to select pupils:

1. Commitment to the Islamic ethos of the school.
2. Position on the waiting list.
3. Consideration will also be given to applicants who have siblings already attending the school who have a good record for academic achievement, attendance and behavior.

School fees do not cover textbooks that are recommended in addition to those used in the classroom, out of school activities and school trips.

Conditions for Transfer Admissions

Any applicants wishing to transfer to the school must submit a completed Pupil Application Form together with the £195.00 non-refundable administration fee, a passport sized photograph, a copy of the applicant's birth certificate and their most recent school report.

Applicants will be offered a place dependant on previous school reports and the school's ability to accommodate the pupil. No new pupils will be admitted into Year 11.

An applicant whose attendance at their previous school is below 85% and/ or their behaviour was a cause for concern may be refused admittance.

S.E.N – Special Educational Needs

The school is able to cater for children with SEN under certain circumstances. The admission will be accepted under the discretion of the Head teacher.

EAL – English as an Additional Language

We recognise that pupils who are bilingual or have English as their second language may be working at a different level. With our teaching assistants we may consider EAL pupils. The decision will be made under the discretion of the head teacher.

Policy Reviewed: August 2023

Next review: August 2024

